



**BOTANICAL RESEARCH INSTITUTE OF TEXAS**

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*Conserving the herbaria of BRIT, SMU, and VDB*

**Contract: Business & Commercial Use of BRIT Collections and Staff**

The Botanical Research Institute of Texas (hereafter referred to as "BRIT") offers the use of its facilities and staff on a contract basis to individuals, companies, organizations, institutions, and others (hereafter referred to as "the client") wishing to use its collections -- the herbarium and library -- for business or commercial purposes.

BRIT agrees to provide qualified individuals with an initial orientation to the facility as well as instructions for use and proper handling of the collections.

The client agrees to provide background information to determine his/her qualifications for handling the collections unassisted and agrees to follow all instructions as to the proper care and handling of the collections items. BRIT staff assistance will be required by those individuals who are not familiar with herbarium and/or library procedures.

The client agrees to pay the following rates for the use of the BRIT herbarium and/or library:

- 1) \$100/day (minimum of \$50.00) for use by clients when no BRIT staff is needed beyond the initial orientation to the facility and a list of instructions of use and proper handling of the collections
- 2) If staff assistance is required, a fee of \$50/hour (\$50 minimum) will be added to the facility charges.

Rates for long-term projects requiring the use of the herbarium and library for more than five days can be negotiated and contracted on a case-by-case basis.

Specific acknowledgment of BRIT must be made in publications and should be worded as follows:  
Courtesy of the Botanical Research Institute of Texas, Fort Worth, Texas.

Name \_\_\_\_\_

Institution/Company \_\_\_\_\_

Address \_\_\_\_\_

Number of days expected for facility use \_\_\_\_\_

Reason for visit \_\_\_\_\_

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Signature \_\_\_\_\_

Date \_\_\_\_\_

BRIT Staff Signature \_\_\_\_\_

Date \_\_\_\_\_